

FI0420 Appendix E: Signature Authority Request Form

To: Chris Cimino, Vice Chancellor for Finance and Administration
Ron Maples, Interim Chief Financial Officer and Treasurer

From: Taylor Eighmy, Vice Chancellor for Research and Engagement

Date: April 5, 2016

RE: Contract signature authority

Question 1:

Name of person who will have contract signature authority if this request is approved by the CFO:

Name: Jean Mercer

Title: Assistant Vice Chancellor for Research and Director of Sponsored Programs

Question 2:

Time duration: Is this request indefinite or for a limited time period?

Indefinite Limited (if limited, state the time period: _____)

Question 3:

State the type(s) of contracts for which the person may sign if this request is approved by the CFO: Delegated UTK contracts tied to sponsored grants and contracts. Effective date is January 4, 2016.

Note: contract signature authority that is granted by CFO letter expires if the UT employee changes positions within UT or when their employment ends.

CBO approval:

Chris Cimino
Digitally signed by Chris Cimino
DN: cn=Chris Cimino, o=University of Tennessee, ou, email=cimino@utk.edu, c=US
Date: 2016.04.05 13:44:25 -04'00'

CFO approval:

DocuSigned by:
James R. Maples
2254328164EE467
James R. Maples

4/5/2016 | 11:59:57 PT