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June 11, 2005

MEMORANDUM

TO: Jack Britt, Ph.D.
Executive Vice President
University of Tennessee

Ms. Sylvia Davis
Vice President for Business and Finance
University of Tennessee

FROM: William F. Owen, M.D.
Chancellor and Vice President for Health Affairs
University of Tennessee Health Science Center

William Owen M.D. 6/13/05

RE: Request for Approval of Signature Authority for Interim Chief of Staff, Mr. Kennard D. Brown.

PL# 115632

Pursuant to University of Tennessee Policy, I am requesting budget, personnel and contract signature authority of behalf of the Office of the Chancellor for the University of Tennessee Health Science for Mr. Kennard D. Brown, Interim Chief of Staff, University of Tennessee Health Science Center.

On-line Directory as part of staff not "interim"

*Approved with the understanding:
Contract approval authority limited to delegated contracts.
See fiscal policy FI 420, Contracts, Sec 32-35 for specific guidelines.*

S. [Signature]

RECEIVED

JUN 21 2005

VP ADMIN & FIN.